



JOIN BUEN VECINO'S VOTER ENGAGEMENT PROJECT!

This project is paid, part-time, and WFH!

Buen Vecino is a non-profit organization based in Ventura County that promotes civic engagement and greater equity and inclusion in the community. We are running a 5-week organizing campaign to engage voters and volunteers around key issues, including housing. Our goals are to contact, engage, inspire, and build our base among key constituencies, especially young voters. We are working in partnership with a coalition of state and regional networks working to strengthen and expand democracy and mobilize voters around an agenda of equity and inclusion.

Contracted Job Function: Campaign Team Lead, part-time Pay rate: \$25 per hour

Position: The Campaign Team Lead will lead a team of organizers in running a 5 week civic engagement program to engage voters and build a statewide membership base of progressive youth voters. The person in this role should be strongly motivated, disciplined with time and material management, and highly skilled in mobilizing youth to get involved and take action.

Key Responsibilities and Requirements:

Project Leadership and Management: Leads team of 5 organizers in phone banking, and volunteer recruitment. Sets daily agendas and facilitates training and debriefs to help organizers reach their daily goals. Models engagement in virtual and in-person spaces. Ensuring goals, deadlines, and performance standards are met. Invests in organizers growth and leadership development throughout the program.

Political Education: Participate in Power Academy training and ongoing weekly training to become familiar with housing and tax equity issues. Support organizers in connecting their work to the big picture and greater political landscape.

Phone Bank and Campaign Coordination: Manages daily phonebank operations which include: coordinating setup and clean up for phonebank sessions, coaching and supporting a team of five organizers, flagging support for tech/internet issues, and evaluating daily phone banking sessions. Engage a specific subset of voters through phone banking efforts. Maintains professional and persuasive conversations with voters and peers. Phone banking 3 hours per day, three times a week.

Volunteer Recruitment and Relational Organizing: Ensures the entire team assists with volunteer recruitment either from within their own networks or voter outreach in the community. Manage and track volunteer engagement, facilitate training & coaching of volunteers. Participate in training to learn how to tell your personal story on the phones, at the doors, and to the media to help build a narrative that centers the role of young people in our campaign.

Other duties as needed.

Preferred Skills and Expectations

Experience with leading groups and providing constructive feedback.

Interest in empowering community members and youth through community organizing.

Experience resolving conflict and holding team members accountable to showing up and meeting goals
Models progressive leadership and nurtures engagement from their team.
Interest in social justice and social equity.
Experience implementing trainings and developing daily agendas.
Strong communication and interpersonal skills, ability to connect with diverse people over the phone.
Strong work ethic, punctuality and integrity.
Ability to work well individually and in a team setting.
Demonstrated experience working in high-paced, high pressure environments.
Dependable, cooperative and takes initiative.
Self-motivated, resourceful and creative.
Previous phone banking and canvassing experience preferred but not required.

Other Details:

Compensation: [\$25] per hour for estimated [23] hours per week, minimum.
Contract period: [9/10- 11/7], with opportunity to extend. Including some evenings and weekends.
Weekly project schedule will be coordinated with the organization's support team.
Must be available for training week of 9/21-9/22 & 9/26- 9/27

What They Will Gain

Mobilizing and building relationships with team members and young voters.
Team management, supervision, and leadership development experience.
Developing individual phone banking skills.
Be a part of a state-wide network of passionate and solution-driven young people.
Engage community members around housing and tax equity issues that impact them.
Experience with volunteer recruitment and building membership.
Develop a better understanding of civic engagement work and relational organizing.
Support finding pragmatic solutions that come from the community.
Media and narrative training.

Strong work ethic and punctuality and integrity.
Previous experience with phone banking or calling campaigns preferred but not required.
Capacity and appropriate space to work from home.

To apply, send a cover letter, resume and three references to: admin@buen-vecino.org